

Effective Problem Solving

Problems are something that we all experience both at work and in the home and/or social environment. This workshop will show participants how to take immediate action to deal with obstacles & problems that can arise anywhere. The workshop will use a range of techniques and tools that have been used by successful managers and project leaders. These can be applied immediately in the workplace, and participants will be asked to work on a workplace problem during the course of the workshop.



Learning Outcomes

On completion of this workshop, participants will be able to:

- Map a problem, identifying the key points and most critical areas requiring action
- Apply a range of management tools that can assist in solving current and potential problems
- Identify and plan key activities that will assist in overcoming or minimising the effect of obstacles.

Benefits

In undertaking this workshop the participants will learn techniques that will allow them to:

- Identify and plan for obstacles in advance
- Minimise the affect of problems on projects and key work
- Experience shorter planning times
- Reduce personal stress levels and improve self confidence in dealing with problems and obstacles

Your facilitator will offer up to three months of telephone and email support after the course!



"To solve big problems you have to be willing to do unpopular things."

Lee Iacocca

Content

- An overview of the problem solving process
- An exploration of the types of problems that can occur and where individual strengths may be
- Strategies that can be used to identify and avoid traps in problem solving
- Problem mapping
- How to have ideas and practical activities in problem solving.
- Gaining support for solutions

Target Audience

This program is suitable for anyone who wants to learn techniques and tools for problems solving. The workshop focuses on individual skills and ability to solve a range of workplace problems and navigate obstacles.

Duration

This program is delivered over 2 x 3 hour modules with a module each week giving the participant time to apply their learning in between.