

# Managing Change

4 x 3 Hour Modules

***Leading change and managing uncertainty and ambiguity are vital leadership skills in our environment of constant change that occurs in ever faster cycles!***

***This program will assist participants to understand the process of change, their own and others' responses, and how to develop resilience in times of constant, rapid change. Participants will develop an action plan for an actual change project that can be implemented in the workplace.***



## How you will benefit

- Understand how to react and work with change
- Think more positively during the change process
- Be more involved as a change agent
- Learn how to use processes in a number of differing circumstances
- Learn how to cope with it all
- Know the tools to manage change
- Improve communication skills and techniques

## Who should attend?

Everyone in an organisation who is subject to the changes brought on by the global economic crises.

## How will it be delivered?

Managing Change covers four modules of three hours each delivered over four weeks. After each module participants will be given workplace activities to practice and apply.

○ ***"Leadership is action, not position."***

***Charles H. McGannon***

## What you will cover

- How change will be experienced by individuals, groups and societies
- Explore the key success factors in a change project
- Techniques for helping yourself and others through the change process
- Globalisation and its affect on the business and what it means to me
- Economic changes and how it affects me and the business
- Identify the key stakeholders in the change process and how to manage them
- Develop effective influencing skills to lead change
- Use and understand the vital communication principles
- Recognise the signs of distress in others during the change process and how to manage them
- Identify and prioritise the key impacts of a planned change project
- Develop an effective action plan for the implementation of a change