

The Secret Power of Workforce Planning

Tools for maintaining your competitive advantage!



Do you know what staff your organisation will need in the next 3-5 years to remain competitive?

and, if you do,

Where you will find them?

- **How many people will your organisation need to grow and/or maintain its competitive advantage next year, the year after or the year after that?**
- **Will jobs change in your organisation with changes in work practices, new innovations or technology advances? What will this look like?**
- **How can you be sure you will have the right mix of people to do what needs to be done without carrying dead weights (i.e. people who can't do the 'new' jobs but are too expensive to make redundant)**

The Secret Power of Workforce Planning is a challenging, exciting and thought provoking one day workshop designed to open your eyes to the power of workforce planning and how it can work for you to ensure your organisation maintains its competitive advantage now and tomorrow - well into the future. With global talent shortages and the enormous emerging talent markets of Brazil, Russia, China and India there may well be an ongoing shortage of the best talent **UNLESS** you can develop the strategies and plan NOW for your future workforce needs. By planning ahead you can ensure your organisation has the people it needs when it needs them. Workforce planning also ensures your organisation operates at optimum efficiency.

You Will Discover

- How important the right mix of talent, skills, knowledge and behaviours is to your competitive advantage and how easy it is to plan for your future workforce needs
- How to conduct an environmental scan and analyse future workforce needs
- Simple, easy to use formulas that make it easy to determine numbers, positions & jobs required for your organisation to maintain its competitive advantage, 6, 12, 24, 48 months into the future
- A range of strategies that can be easily implemented to build internal capability for future needs as well as attract the best external talent
- A simple step approach to workforce planning that provides accurate predictions and precise calculations
- An extensive toolbox containing templates, spreadsheets, formulas & inventories to accurately determine and calculate workforce statistics and metrics

Participant Outcomes

- ✓ Learn how to implement a simple step approach to workforce planning
- ✓ Learn how to conduct an environmental scan and workforce analysis to determine future workforce requirements with precision and accuracy
- ✓ Understand the critical importance of workforce planning and the link to competitive advantage
- ✓ Explore a wide range of strategies that can be employed to build internal capability for future requirements as well as attract and retain the best talent available as you need it.
- ✓ Practice and apply the **Workforce Planning Toolbox** to most effectively use the tools, templates, spreadsheets, formulas, inventories & self assessments provided to assist you to accurately plan for future workforce needs.

Workshop Format

All of our workshops apply adult learning methods to maximise interactivity, engagement and fun. Our Facilitators use a combination of professional visual aids as well as multimedia to present the information. Each workshop has tailor made activities and discussions and even though the information has a specific format it is adapted and customised to suit each group.

This workshop is further supported by optional online resources including tutorials, whitepapers, articles, templates and other downloaded resources. It also comes with optional access to our online HRM specialist coach who can assist you to apply your new skills and use and/or adapt the tools you receive.

Designed For:

This course is essential for anyone concerned with future growth and all those who realize their organisation's competitive advantage lies with its people. It is specifically designed for managers, supervisors and team leaders and is guaranteed to open your eyes to the secrets of workforce planning so you can gain an edge on your competition.

Price: \$450 plus GST (1 Day)

Includes all materials & optional online components (including coaching support) as well as morning tea, lunch and afternoon tea.

Early Bird Price:

Up to 4 Weeks before Schedule Date
less 10%

Group Booking Price:

- 2 Participants 10% off RRP
- 3 and above Participants 15%

To Register:

Call us on (03) 9421 2444

[Click Here to Register Online](#)

Location:

All courses are conducted on our premises
3 Prince Patrick Street, Richmond Melbourne

[Click Here to View all of our Short Courses and Public Shedule](#)